Checklist for Military Student Applicants

“Military Personnel and their Dependents”: During the period of their assignment to South Carolina, members of the armed services of the United States stationed in South Carolina and their dependents are eligible for in-state tuition rates. When these armed service personnel are ordered away from the State, their dependents are eligible for in-state tuition rates as long as they remain continuously enrolled at the state institution in which they are enrolled at the time the assignment ends or transfer to an eligible institution during the term or semester, excluding summer terms, immediately following their enrollment at the previous institution. In the even of a transfer, the receiving institution shall verify the decision made by the student’s previous institution in order to verify the student’s eligibility for in-state tuition rates. It is the responsibility of the transferring student to ensure that all documents required to verify both the previous and present residency decisions are provided to the institution. These persons and their dependents are eligible for in-state rates after their discharge from the armed services even though they were not enrolled at a state institution at the time of their discharge, if they have evidenced an intent to establish domicile in South Carolina and if they have resided in South Carolina for a period of at least twelve months immediately preceding their discharge.*

If you, your spouse, or your parent is active military stationed in SC, please bring in the following to apply for in-state residency for tuition purposes:

- Completed and notarized Military Member Application
- Copy of military member’s orders. Make sure the date that the orders expire is highlighted.
- Copy of dependent military ID for dependents of military members
- If military person is claiming the student application as their dependent, please provide a copy of the previous year’s tax returns If you’re claiming residency as a spouse of a military member, please provide a copy of your marriage license.
- If you are not active military stationed in SC, but are claiming SC as your home of record, please provide copies of all of the SC income tax returns you filed, so that we can be sure you have maintained your SC throughout your military service. Please also provide a copy of the military form that shows SC as your Home of Record.

**This checklist is meant to be a general guide. We reserve the right to ask for more documentation if necessary**

* If discharged, in order to show that you have taken the steps to establish your permanent residency in SC, you will need to fill out one of the other two types of applications we have available. If you are the military member attempting to prove that you have shown the intent to become an Independent SC resident, please see the Independent Student Application. If you are a military member claiming the student applicant as your dependent, please see Dependent Student Application.